



Voices Neighborhood Council Regular Board Meeting
Vermont Square Branch Library
1201 West 48th Street, Los Angeles, CA 90037
Tuesday, October 9, 2018
6:00 pm*
(New start time)



BOARD MEMBERS

CHAIRPERSON

Vincentie B. Miles

VICE-CHAIRPERSON

Vacant

CORRESPONDING SECRETARY

Vacant

RECORDING SECRETARY

Vacant

TREASURER

Ivette Alé

PARLIAMENTARIAN

Sunserae Keaton

EDUCATION REPRESENTATIVE

Laure Ferguson

AREA 1 REPRESENTATIVE

Sally Embrey

AREA 2 REPRESENTATIVE

Jaime Rabb

AREA 3 REPRESENTATIVE

Gennesis Lopez

AREA 4 REPRESENTATIVE

Alonzo Warren

AT-LARGE REPRESENTATIVE

Parker Rand

COMMUNITY/NONPROFIT REPRESENTATIVE

Sara Zurita

FAITH BASED REPRESENTATIVE

Vacant

YOUTH REPRESENTATIVE

Michael J. Parker

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Agenda

1. Call to Order
2. Roll Call by Parliamentarian
3. Senior Lead Officer/Public Officials (7 mins, each)
4. General Public Comment on Non-agenda Items (3 mins)
5. Board Announcements of Upcoming Events (2 mins each)
 - Voices NC's Community Forum
6. Approval of Minutes- **Discussion and Possible Action** (3 mins)
 - September's Regular Board Meeting
7. Approval of MERs – **Discussion and Possible Action** (3 mins)
 - September
8. Mr. Curren Price, Councilmember District 9 - **Discussion and Possible Action** (30 mins)
 - Board and stakeholders to have a listening session with Councilmember Price on affairs related to District 9 (**The New 9**)
9. Letters of Intent to Vacate Board Seats – **Discussion and Possible Action** (10 mins)
 - Area 2 Representative – Jaime Rabb
 - Area 3 Representative – Ms. Gennesis Lopez
 - Area 4 Representative – Mr. Alonzo Warren
10. Formation of Standing Committees and Member Selection - **Discussion and Possible Action** (10 mins)
 - Board to motion on Board member to lead and individuals interested in participation in Committee (*Please refer to our bylaws Article VII, Section, for Standing Committees and responsibilities*)
 - a. Arts, Parks and Recreation (Jaime Rabb)
 - b. Budget and Finance (Ivette Ale)
 - c. Health and Safety (Sally Embrey)
 - d. Outreach (Vincentie)
 - Social Media Ad Hoc Minutes
 - e. Planning and Land Use (Parker Rand)
 - f. Seniors (Vacant)
 - g. Youth and Education (Vacant)
11. Board Vacancy Applicants – **Discussion and Possible Action** (5 minutes)
(*Please refer to the Voices NC Bylaws, Article V, Section 6 for procedures to fill vacancy*)
 - Recording Secretary – Jaime Rabb submitted letter of interest
 - Corresponding Secretary
 - Faith Based Representative
 - Vice Chairperson
12. Adjourn

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SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joseph Forster, Secretario Correspondiente, por correo electrónico VoicesNCInfo@gmail.com para avisar al Concejo Vecinal.

Vacancies and Responsibilities

Faith-Based Representative - represents the interest of faith-based organizations in our community and who is a designated representative of a faith-based organization located within the boundaries of the VNC area. A "designated representative" shall be the individual who is selected by a faith-based organization to represent said constituencies to the VNC.

Corresponding Secretary - At the direction of the Chair, prepare and release formal board approved correspondence. Routinely inform the public of the Council's activities and inform the Board of City meetings and activities. Receives and shares outreach notices and stakeholder information between committees. Oversee the maintenance and updating of the website and other social media platforms. Create and post all agenda notices in accordance with the Brown Act for all Board meetings. Maintain and update the stakeholder database. And, serve as Chairperson for the Outreach Committee.

Recording Secretary – records Council and Stakeholder attendance, records minutes of General Board meetings and Special Board Meetings, lists vacancies and forwards applicants to the Corresponding Secretary for Board distribution and placement on agenda, records Stakeholder grievances, selects Ad Hoc Grievance Panel, coordinates time and place for panel meeting and forwards panel report and recommendations to the Board.

Vice Chairperson - performs the duties of the Chairperson in his/her absence and other duties as delegated by the Chairperson. Secures meeting locations and permits, as necessary, assists the Chairperson in deciding what issues may deserve a special meeting, acts , with the Chairperson's approval as the chief liaison with other Neighborhood Council, maintain oversight of all committees to ensure they are functioning appropriately, and performs duties of the Parliamentarian's absence.

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Voices Neighborhood Council
Regular Board Meeting Minutes
Vermont Square Branch Library
1201 West 48th Street, Los Angeles, CA 90037
Tuesday, September 11, 2018
6:30 pm



BOARD MEMBERS

CHAIRPERSON

Vincente B. Miles

VICE-CHAIRPERSON

Vacant

CORRESPONDING SECRETARY

Julio Esperias

RECORDING SECRETARY

Vacant

TREASURER

Ivette Alé

PARLIAMENTARIAN

Sunserae Keaton

EDUCATION REPRESENTATIVE

Laure Ferguson

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Sally Embrey

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Jaime Rabb

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Agenda

1. Call to Order at 6:30pm; observed a moment of silence for 9-11
2. Roll Call by Parliamentarian – Mr. Miles, Ms. Keaton, Ms. Rabb, Mr. Rand, Ms. Zurita, Mr. Parker, Ms. Ale, Ms. Embrey, Ms Ferguson was tardy. Mr. Warren and Ms. Lopez were absent. Mr. Esperias resigned.
3. Senior Lead Officer/Public Officials (7 mins, each)
 - Officer J. Rodriguez of Central Traffic Division gave update on traffic/pedestrian fatalities in 2018 and continuing to patrol high-traffic areas in South LA.
 - Officer Canizales gave update on crime; burglary by motor vehicles; monitoring and ticketing double parking cars on streets; trying to catch gang tagger in the act in our area
4. General Public Comment on Non-agenda Items (3 mins)
 - Karen Hernandez from KYCC (Tree Planting Project) – informing residents they are giving away up to 7 trees per home at no-cost
 - Chelsea McElwee, Budget Advocate – asking stakeholders their concerns and giving recommendation to Mayor before budgets are submitted for year; creating survey to measure NC activities/concerns in community
 - Brett Shears, Empower LA – update on Congress of NC event on Sept. 22, 2018; Bylaws finalized; Election update – will be held on June 8, 2019
5. Approval of Minutes- *Discussion and Possible Action* (3 mins)
 - June 2018, July 2018, August Special Meeting 2018, and August Regular Meeting 2018 were motioned, second and unanimously approved.
6. Approval of MERs – *Discussion and Possible Action* (3 mins)
 - March 2018 and July 2018 were motioned, second and Ms. Ale completed BAC. August 2018 MERS moved to October 2018 agenda.
7. Board Member Reimbursements - *Discussion and Possible Action* (2 mins, each)
 - Board to motion for expenditure of monthly meeting expenditures, including print cost and refreshments, not to exceed \$100 per month – The board removed refreshments from monthly meeting expenditures and motioned, seconded the expenditure to not exceed \$100 per month. Ms. Ale completed a BAC and it was approved unanimously.
 - Board to motion to reimburse of Vincente Miles of expenses \$59.21 for print cost and refreshments for Special Board Meeting on 8/9/18 for Special Board Meeting – The board motioned, seconded the expenditure. Ms. Ale completed a BAC and it was approved unanimously.
 - Board to Motion to approve Vincente Miles to purchase refreshments for April CPR Event not to exceed \$50 (*Motion for reimbursement was approved but Voices needs to approve expense for the event*) – The board motioned, seconded the expenditure to not exceed \$50. Ms. Ale completed a BAC and it was approved unanimously.
8. Change of Regular Board Meeting Time to 6:00 pm – *Discussion and Possible Action* (5 mins)
 - Board to motion on change of regular Board Meeting from 6:30 pm to 6:00 pm for all upcoming meetings – The board motioned, second and unanimously approved moving the regular board meeting time to 6:00pm effective with the October 2018 meeting and all regular board meetings thereafter.

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9. Formation of Standing Committees and Member Selection - ***Discussion and Possible Action*** (20 mins)
 - Board to motion on Board member to lead and individuals interested in participation in Committee (*Please refer to our bylaws Article VII, Section, for Standing Committees and responsibilities*)
 - i. Arts, Parks and Recreation (Jaime Rabb)
 - ii. Budget and Finance (Ivette Ale)
 - iii. Health and Safety (Sally Embrey)
 - iv. Outreach (Julio Esperias)
 - v. Planning and Land Use (Parker Rand)
 - vi. Seniors (Vacant)
 - vii. Youth and Education (Vacant)
 - Discussion of setting up Ad Hoc committees for Community Forum (Sunserae Keaton) and Social Media/Website committee (Ivette Ale to handle on temp. basis) Further discussion of standing committees will be discussed in October 2018 meeting.
10. Election Information Worksheet (*BAC required*) – ***Discussion and Possible Action*** (5 mins)
 - Board to motion on Election Planning for Saturday, June 8, 2019 – Since Julio Esperias resigned from the board, Vincente Miles was replaced as the NC Election Committee Chair. The board motioned, seconded and unanimously approved election to be held for 6 hours in 2019 on June 8, 2019 at Vermont Square Library.
11. Voices NC Expenditures – ***Discussion and Possible Action*** (10 mins)
 - Board to motion to approve Voices NC Budget revisions to total \$41,985. – Expenditure was motioned, second and Ms. Ale completed BAC.
 - Board to motion to approve expense not to exceed \$3,000 for website development and maintenance – Expenditure was motioned, second and Ms. Ale completed BAC.
 - Board to motion to approve expense of business cards for Board members not to exceed \$500 – Expenditure was motioned, second and Ms. Ale completed BAC.
 - Board to motion to approve expense of marketing materials (SWAG) not to exceed \$1000 for outreach efforts – Expenditure was motioned, second and Ms. Ale completed BAC.
12. NPG Submissions – ***Discussion and Possible Action*** (10 mins)
 - Board to review City Clerk denial of Peace Center NPG - The board motioned, seconded and unanimously approved.
 - Board to motion on the NPG for Garden Ranger Program at Dr. James Edward Jones Primary Center located at 1017 W. 47th St. 90037 to be discussed in Budget and Finance Committee - The board motioned, seconded and approved \$1200 for the NPG. Ms. Ale completed BAC.
 - Board to motion that all NPGs must be presented to Budget and Finance prior to submission for Board Approval - The board motioned, seconded and unanimously approved.
13. Board to Fill Vacancies - ***Discussion and Possible Action*** (10 mins)
 (*Please refer to our bylaws Article V, Section 6 for our procedures to fill vacancies*)
 - Recording Secretary, Vice Chairperson, Faith Based Representative -
 - Voices NC did not receive any letters of interest in the vacant positions of Vice-chairperson, Recording Secretary, and Faith-based Representative. No stakeholders submitted letters of interest in tonight's meeting
14. Adjourn - meeting was adjourned at 7:54pm

**Voices of 90037
Social Media Ad Hoc Committee
September 24, 2018 at 5:00 PM**

In attendance: Jamie Rabb, Albert Farias, Steven Nieto, Vincente Miles, Sally Embrey, Ivette Alé

1. Introduction
2. Content Sharing
 - a. Google Group
 - i. Google group (VoicesNCMedia) was created as the primary source of communication for committee members.
 - b. Google Drive
 - i. A Google Drive account was created as a resource hub for all social media content. The committee decided to save photos from seasonal events, flyers, and a document with all social media account passwords.
3. Neighborhood email list
 - a. List serve
 - i. A list serve is being created that contains email addresses and names of community stakeholders who have expressed interest in receiving updates and information about the Voices of 90037. The committee will use the list serve for outreach and social media.
 - ii. Jaime will put the email addresses and information on Mail Chimp.
 - b. MailChimp
 - i. The committee created a free Mail Chimp account as long as they have fewer than 2000 subscribers. There is a fee for more subscribers.
 - ii. The committee discussed the frequency that emails will be sent out. The committee decided to start with sending an email once per month to inform stakeholders of the monthly council meetings.
 - c. Newsletter
 - i. The committee discussed the use of a newsletter to send out to stakeholders as an additional form of social media and outreach.
 - ii. The committee discussed that creating a newsletter could reach stakeholders that do not use other social media accounts.
 - iii. The committee discussed potentially partnering with the South Central LA Newspaper (Juan Molina) as a form of a newsletter
4. Social Media Platforms
 - a. Facebook
 - i. Jaimie Rabb will be primarily responsible for the Facebook account and will make posts, review the content, do copyediting, and respond to posts and messages with the highest ethical standards while being aware of sensitive content.
 - b. Instagram
 - i. Ivette will be primarily responsible for the Instagram account with the same responsibilities.

c. Twitter

- i. Steven will be primarily responsible for the Twitter account with the same responsibilities

5. Website

a. Design and capabilities

- i. The official website for the Voices of 90037 is voicesla.org
- ii. The Committee discussed the need for someone to generate the content for the website.
- iii. The Committee confirmed that there is money in the budget allocated for a webmaster and for someone to manage and update the website.
- iv. Vincente will explore resources available at the City before deciding if they should seek someone to take over the website.
- v. The Committee discussed that The Big House works with several high schools and youth in the community who do website design, which could help engage youth under the age of 18 in the community.
- vi. The website could have an Instagram scroll on the Splash Page.

6. Other

a. Social Media Posting

- i. The Committee decided that they will post once per week for each of the social media accounts.
- ii. The Committee discussed that they can harness neighborhood council networks to generate content and to develop a system where the Voices of 90037 work groups could suggest content as well.
- iii. The Committee discussed the need to generate standards and procedures for all social media postings.
- iv. The Committee decided that the initial focus for all social media content should be to update contact information.
- v. The Committee decided that they want consistency across all social media platforms.
- vi. The Committee decided that all social media platforms should have links to the other accounts.

b. Messaging

- i. The committee discussed the need for a unified message across the social media platforms. The committee suggested that they should synthesize the messaging to three key words or images for the vision of the council. The committee will continue this discussion.

Jaime Rabb

Los Angeles, CA 90037

Date: September 22, 2018

To: Vincente Miles & All Board Members
VOICES Neighborhood Council

Dear Vincente & Board Members,

I would like to request a position change from Area 2 Representative to Corresponding Secretary of VOICES Neighborhood Council. I feel that I will be more impactful in the Corresponding Secretary role, and would have more opportunities to create awareness of VOICES Neighborhood Council and represent our stakeholders.

I feel it is very important to make VOICES' presence known to the community. As Corresponding Secretary, I will maintain VOICES website and social media platforms such as Facebook, Instagram, Twitter and NextDoor. I have a unique marketing background which will, as Corresponding Secretary, weave more effectively into VOICES outreach needs. I see an opportunity to build awareness and recruit millennial investment in the VOICES community through social media.

I am highly organized and driven to complete projects. As VOICES Area 2 Representative I have a proven track record of being a true team player and committed to ensuring our neighborhood is a safe and beautiful place.

I believe I would be a perfect fit for this position, as I'm passionate to help preserve and enhance the character of our community.

Thank you for taking the time to review my request.

Sincerely,

A handwritten signature in cursive script that reads "Jaime Rabb".


Jaime Rabb



VOICES COMMUNITY FORUM

Community Forum

Come join Voices Neighborhood Council's first Community Forum where you will have a chance to ask questions, express concerns, and engage in discussion with LA city department officials.

DATE:	Tuesday, October 16, 2018
LOCATION:	<i>Vermont Square Branch Library</i> 1201 W. 48th St., Los Angeles, CA 90037
TIME:	6:00 p.m. - 7:30 p.m.
<p>Invited City Department Representatives:</p>  <p>Snacks Provided</p>	<p>Purpose: This meeting is to increase community awareness via a community forum platform that encourages community stakeholders to express concerns and ask questions of city department officials in order to gain information about the issues and engage in a discussion around how these concerns may be addressed.</p> <p>Department of Transportation (DOT): Rochel Puckett, Sergeant Investigator & Mat Talog, My Figueroa Project</p> <p>SW Division of LAPD: SLO Sam Salazar 77th Division of LAPD: SLO Canizales</p> <p>Council District 9: Herb Wesson, Field Deputy & Jose Ugarte, Field Deputy</p>

Questions, please contact: S. Keaton at: skeaton4LA@yahoo.com or M. Parker at: jerca1982@yahoo.com